

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 7:03 p.m. on Tuesday, December 20, 2005 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Guyton, Mauno, McIntyre, Nowatka, Scotto, Witkowsky, and Mayor Walker.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

2. FLAG SALUTE/INVOCATION

The Pledge of Allegiance was led by Councilmember Guyton.

Councilmember Witkowsky gave the non-sectarian invocation.

3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING

MOTION: Councilmember McIntyre moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Guyton and passed by unanimous roll call vote.

MOTION: Councilmember McIntyre moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

4. WITHDRAWN OR DEFERRED ITEMS

None.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

None.

7. CONSENT CALENDAR

7A. APPROVAL OF CLASS SPECIFICATIONS

Recommendation

Recommendation of the **Human Resources Director** and the **Civil Service Commission** that City Council approve the proposed class specifications for the following classifications:

- 1) Community Services Director
- 2) City Librarian
- 3) Recreation Services Manager
- 4) Park Services Manager; and
- 5) Principal Librarian

7B. PROPOSED ONE STOP PERMIT CENTER

Recommendation

Recommendation of the **Community Development Director** that City Council approve a consulting services agreement with AwindRow LLC in an amount not to exceed \$30,114.57 to prepare an analysis of current workflow processes and to make recommendations for improved effectiveness for the proposed One Stop Permit Center.

7C. PURCHASE OF DATA NETWORK EQUIPMENT

Recommendation

Recommendation of the **Information Technology Director** that City Council authorize staff to purchase data network switches and routers to replace equipment at various City facilities from Quickbuys, Sunland, CA in an amount not-to-exceed \$43,000.

7D. GRANT FUNDING FOR NON-PROFIT SOCIAL SERVICE AGENCIES

Recommendation

Recommendation of the **Community Services Commission** and the **Community Services Director** that City Council approve grant funding under the year 2006 Grant Program for Non-Profit Social Services Agencies to Being Alive, South Bay \$3,000; Behavioral Health Services, Inc. \$4,000; Community Helpline \$2,000; Harbor Interfaith Services \$1,000; H.E.L.P. \$5,000; H.O.P.E. \$3,000; National Council on Alcoholism \$1,000; New Life Advocacy \$3,000; RSVP of South Bay \$4,000; Society to Aid Retarded, Inc. \$2,700; South Bay Children's Health Center \$2,500; Torrance Lomita Meals on Wheels \$3,300; Torrance-South Bay YMCA \$3,000; Wellness Community, South Bay \$2,500.

7E. CONTRACT WITH CALIFORNIA WATER SERVICE COMPANY

Recommendation

Recommendation of the **Finance Director** that City Council approve a three year contract with two two-year options (indexed to CPI) with California Water Service Company (CWSC) to provide sewer billing services for the City of Torrance residents that are serviced by California Water Service.

7F. PURCHASE AGREEMENTS FOR MISCELLANEOUS OFFICE PAPER

Recommendation

Recommendation of the **General Services Director** that City Council:

- 1) Award a purchasing agreement to Spicers Paper, Inc. of Santa Fe Springs, CA, in an amount not to exceed \$ 70,800 for 20 lb. bond paper as a cooperative agreement with the County of Los Angeles; and
- 2) Award a purchasing agreement to Liberty Paper & Printing Company of Vernon, CA in an amount not to exceed \$ 31,200 (B2005-54) to furnish miscellaneous specialty paper. Term will be December 21, 2005 through December 20, 2006.

7G. AMENDMENT TO CONTRACT SERVICES AGREEMENT WITH WHEELER METER MAINTENANCE

Recommendation

Recommendation of the **Public Works Director** that City Council:

- 1) Approve an amendment to contract service agreement with Wheeler Meter Maintenance (C2004-219) extending the term through June 30, 2006 for meter testing and repair services; and
- 2) Authorize the Mayor to execute and the City Clerk to attest to said amendment.

MOTION: Councilmember Mauno moved for the approval of Consent Calendar Items 7A through 7B. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

11. ADMINISTRATIVE MATTERS

11A. AMENDMENTS TO EMPLOYEES DEFERRED COMPENSATION PLANS

Recommendation

Recommendation of the **City Treasurer**, as the plan Administrator, that City Council:

- 1) Adopt a Resolution approving and adopting the amended Employees Deferred Compensation Plan (A) for Full-time participants; and
- 2) Adopt a Resolution approving and adopting the amended Employees Deferred Compensation Plan (B)

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

RESOLUTION NO. 2005-134

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING AND ADOPTING AN EMPLOYEES DEFERRED COMPENSATION PLAN (A)

MOTION: Councilmember Witkowsky moved for the adoption of Resolution No. 2005-134. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

RESOLUTION NO. 2005-135

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING AND ADOPTING AN EMPLOYEES DEFERRED COMPENSATION PLAN (B)

MOTION: Councilmember Witkowsky moved for the adoption of Resolution No. 2005-135. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

11B. CALPERS TWO-YEAR SERVICE CREDIT

Recommendation

Recommendation of the **City Manager** that City Council begin the process of offering a new two-year service credit in their CalPERS System to three classifications whose jobs have been deleted to achieve budget savings. The cost to purchase the service credit is \$133,623 and is pursuant to Government Code Section 20903.

MOTION: Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

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The Council met as the Redevelopment Agency from 7:10 p.m. to 7:14 p.m.

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16. ORAL COMMUNICATIONS

16A. City Clerk Herbers announced that the City Clerk's office would be accepting applications for appointment for various commissions, with appointments to be made by the City Council at the January 10, 2006 City Council meeting. She noted that information is available online at www.TorrNet.com or by calling the City Clerk's office at 618.2870.

16B. City Manager Jackson wished everyone a happy holiday season and a safe and secure New Year. He also reminded residents of the City's Christmas tree recycling program, with trees to be placed on the curb after the holidays.

16C. Councilmember Guyton noted that he and his family were able to ride on the Torrance Police Officers Association Santa Float and expressed thanks to the police volunteers for their time and efforts.

16D. Councilmember Guyton, on behalf of his family, wished everyone a Merry Christmas and a very prosperous and safe New Year.

16E. Councilmember Mauno also expressed his thanks for being able to ride on the Santa Float with his wife and gave special thanks to City staff who repaired a water main break the same evening.

16F. Councilmember Mauno noted that Assemblyman Lieu had sent a fax informing the Council that he has been in discussions with the District Director of Caltrans to request additional study and analysis regarding the proposed traffic signal at 235th Street and Western Avenue.

16G. Councilmember Mauno extended holiday greetings and noted that the gift of kindness is easy to give and appropriate for everyone.

16H. Councilmember McIntyre suggested that everyone, including those on the Council, consider making a New Year's resolution to be kind and courteous in 2006 and wished a Merry Christmas and Happy New Year to all.

16I. Councilmember Nowatka echoed holiday wishes and extended a special thanks to all who take the time to attend Council meetings and participate in community involvement.

16J. Councilmember Scotto echoed holiday wishes and reminded everyone to be safe and cautious when out during the holiday season, and not to drink and drive.

16K. Councilmember Witkowsky noted that Hanukkah and Christmas will fall on the same day this year and invited everyone to attend a candle lighting menorah service, which will be a multi-religious event, including carolers, in front of City Hall at 7:00 p.m. on Sunday, December 25, 2005.

16L. Mayor Walker stated that the City of Torrance has made tremendous strides this past year and thanked all who were part of the effort. He wished everyone a Merry Christmas and a Happy New Year.

16M. Charlie Oates, Grass Valley, reported that he had submitted a request for public records in February 2005 regarding monies returned to the City by CalPERS, but had not received a response, which is in violation of the Public Records Act. He renewed his request for these records.

16N. Newton Young, resident, read a statement regarding a notice of intent to recall Councilmember Hope Witkowsky and served the Notice of Intent by way of the City Clerk.

16O. Howard Higginbotham, resident, voiced concerns about a sober living home in his residential neighborhood, emphasizing concerns about the lack of permits or licenses required to operate the home, parking issues, and the number of visitors at the home.

Mayor Walker stated that staff would look into the matter.

Mr. Higginbotham expressed frustration at the lack of response to his concerns.

City Attorney Fellows noted that no action could be taken on this matter as it was not on the agenda and that the Council could only receive comments and request that staff look into it.

Councilmember Scotto confirmed that he had received a copy of the document Mr. Higginbotham submitted; noted that he had driven by the home and observed parking problems; and promised to follow-up on this matter and report back to Mr. Higginbotham.

17. EXECUTIVE SESSION

At 7:40 p.m., the Council recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 17A) Conference with Labor Negotiator, 17B) Conference with Legal Counsel – Existing Litigation, and 17C) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code Sections 54957.6, 54956.9(a), and 54956.8.

The Council reconvened in Council Chambers at 7:58 p.m. No formal action was taken on any matter considered in closed session.

18. ADJOURNMENT

At 7:58 p.m., the meeting was adjourned to Tuesday, January 10, 2006 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. Tuesday, December 27, 2005 and Tuesday, January 3, 2006 will be Council dark nights.

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on February 28, 2006

Sue Sweet
Recording Secretary

City Council
December 20, 2005